



Lewes District Council

**February 2023**

# **FORWARD PLAN OF DECISIONS**

Period covered by this Plan:

**1 February to 31 May 2023**

Date of publication:

**1 February 2023**

## **Membership of Cabinet:**

**Councillor James MacCleary:** Leader of the Council and Cabinet member for regeneration and prosperity

**Councillor Zoe Nicholson:** Deputy leader of the Council, Chair of Cabinet and Cabinet member for finance and assets

**Councillor Matthew Bird:** Cabinet member for sustainability

**Councillor Julie Carr:** Cabinet member for recycling and open spaces

**Councillor Chris Collier:** Cabinet member for performance and people

**Councillor Johnny Denis:** Cabinet member for communities and customers

**Councillor Stephen Gauntlett:** Cabinet member for planning and infrastructure

**Councillor William Meyer:** Cabinet member for housing

**Councillor Ruth O'Keeffe:** Cabinet member for tourism and devolution

Please see the explanatory note appended to this Plan for further information and details of how to make representations and otherwise contact the Council on matters listed in the Plan. Documents referred to will be available at least 5 clear working days before the date for decision.

## Forthcoming decisions:

Title, description and lead cabinet member:	Ward(s):	Decision type:	Decision maker:	Expected date of decision:	Expected exemption class:  (Exempt information reason as defined by Part 1 of Schedule 12A of the Local Government Act 1972 (as amended))	Consultation arrangements proposed or undertaken (where known):	Documents to be submitted:	Lead Chief Officer/ Contact Officer:
<b>Portfolio progress and performance report quarter 3 - 2022-2023</b>  To update Members on the Council's performance against corporate plan priority actions, performance indicators and targets over the quarter 3 2022/23 period.  (Lead Cabinet member: Councillor Chris Collier)	All Wards	Non-Key	Cabinet	2 Feb 2023	Open	Policy and Performance Advisory Committee to receive report.	Report	Chief Finance Officer (Homira Javadi)  Luke Dreeling, Performance Lead <a href="mailto:luke.dreeling@lewes-eastbourne.gov.uk">luke.dreeling@lewes-eastbourne.gov.uk</a>

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<b>General Fund Revenue Budget 2023/24, Capital Programme</b>  To recommend full Council to set the 2023/24 budget and council tax at their meeting in February 2023.  (Lead Cabinet member: Councillor Zoe Nicholson)	All Wards	Budget and policy framework	Cabinet  Full Council	2 Feb 2023  20 Feb 2023	Open	The budget is subject to a wide and varied consultation process. The Council's Policy and Performance Advisory Committee will also have a formal opportunity of considering the proposals	Report	Chief Finance Officer (Homira Javadi)  Ola Owolabi, Deputy Chief Finance Officer - Corporate Finance <a href="mailto:ola.owolabi@lewes-eastbourne.gov.uk">ola.owolabi@lewes-eastbourne.gov.uk</a>  Mark Walker, Head of Financial Planning <a href="mailto:mark.walker@lewes-eastbourne.gov.uk">mark.walker@lewes-eastbourne.gov.uk</a>

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<b>Treasury Management and Prudential Indicators 2022/23, Capital Strategy &amp; Investment Strategy</b>  To recommend full Council to set the 2023/24 budget and council tax at their meeting in February.  (Lead Cabinet member: Councillor Zoe Nicholson)	All Wards	Budget and policy framework	Cabinet  Full Council	2 Feb 2023  20 Feb 2023	Open	The budget is subject to a wide and varied consultation process. The Council's Policy and Performance Advisory Committee will also have a formal opportunity of considering the proposals.	Report	Chief Finance Officer (Homira Javadi)  Ola Owolabi, Deputy Chief Finance Officer - Corporate Finance <a href="mailto:ola.owolabi@lewes-eastbourne.gov.uk">ola.owolabi@lewes-eastbourne.gov.uk</a>

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<b>Housing revenue account budget 2023/24</b>  Recommendations to full Council in respect of the housing revenue account for 2023/24  (Lead Cabinet member: Councillor Zoe Nicholson)	All Wards	Budget and policy framework	Cabinet  Full Council	2 Feb 2023  20 Feb 2023	Open	An integral part of the Budget process is a constructive dialogue with The Tenants of Lewes District Group (TOLD).	Report	Chief Finance Officer (Homira Javadi)  Ola Owolabi, Deputy Chief Finance Officer - Corporate Finance <a href="mailto:ola.owolabi@lewes-eastbourne.gov.uk">ola.owolabi@lewes-eastbourne.gov.uk</a>  Mark Walker, Head of Financial Planning <a href="mailto:mark.walker@lewes-eastbourne.gov.uk">mark.walker@lewes-eastbourne.gov.uk</a>

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<b>Fees and charges</b> (part of the General Fund Revenue Budget 2023/24, Capital Programme report)  To propose a revised schedule of fees and charges to apply from 1 April 2023.  (Lead Cabinet member: Councillor Zoe Nicholson)	All Wards	Key	Cabinet	2 Feb 2023	Open	Policy and Performance Advisory Committee	Report	Chief Finance Officer (Homira Javadi)  Ola Owolabi, Deputy Chief Finance Officer - Corporate Finance <a href="mailto:ola.owolabi@lewes-eastbourne.gov.uk">ola.owolabi@lewes-eastbourne.gov.uk</a>  Mark Walker, Head of Financial Planning <a href="mailto:mark.walker@lewes-eastbourne.gov.uk">mark.walker@lewes-eastbourne.gov.uk</a>

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<b>Reimagining Newhaven Programme - Project Update</b>  To provide Cabinet with an update on the project, specifically the presentation of a new business case supporting the project incorporating the Future High Streets Fund (FHSF) change request and health and wellbeing hub proposals.  (Lead Cabinet member: Councillor James MacCleary)	Newhaven South	Budget and policy framework	Cabinet  Full Council	2 Feb 2023  20 Feb 2023	Part exempt  Exempt information reason: 3	Strategic Property Board (SPB) Policy and Performance Advisory Committee (if requested)	Report	Director of Regeneration and Planning (Ian Fitzpatrick)  Nathan Haffenden, Head of Development, Investment and Delivery Tel: (01323) 410000 <a href="mailto:nathan.haffenden@lewes-eastbourne.gov.uk">nathan.haffenden@lewes-eastbourne.gov.uk</a>

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<b>Purchase of land at Landport Brooks</b>  A 36.80-acre parcel of land has become available for sale at Landport Lewes.  The Council would like to purchase the land to realise stackable environmental benefits.  (Lead Cabinet member: Councillor Matthew Bird)	Lewes Castle	Key	Cabinet	2 Feb 2023	Open	Policy and Performance Advisory Committee (if requested)	Report	Director of Service Delivery (Tim Whelan)  Jane Goodall, Environment Lead Tel: 01273 484383 <a href="mailto:Jane.Goodall@lewes-eastbourne.gov.uk">Jane.Goodall@lewes-eastbourne.gov.uk</a>  Christopher Bibb, Specialist Advisor Green Consultancy (Projects) Tel: 01273 085113 <a href="mailto:Christopher.bibb@lewes-eastbourne.gov.uk">Christopher.bibb@lewes-eastbourne.gov.uk</a>



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<b>Eastbourne &amp; Lewes Community Safety Partnership – Annual Report (Lewes)</b>  To enable Cabinet to consider the 2022/23 performance of the Eastbourne & Lewes Community Safety Partnership (E&LCSP).  (Lead Cabinet member: Councillor Johnny Denis)	All Wards	Non-Key	Cabinet	23 Mar 2023	Open	An ongoing process of engagement is in place to help assess and evaluate the success of projects and other measures supported by the Partnership.  Policy and Performance Advisory Committee to receive report if requested.	Report	Director of Service Delivery (Tim Whelan)  Oliver Jones, Strategy and Partnership Lead Tel: 01323 415464 <a href="mailto:Oliver.Jones@lewes-eastbourne.gov.uk">Oliver.Jones@lewes-eastbourne.gov.uk</a>

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<b>Finance update - performance quarter 3 - 2022-2023</b>  To provide an update on the Council's financial performance, revenue budgets and capital programme to the end of quarter 3 2022/2023 and explain the impact on the current financial position  (Lead Cabinet member: Councillor Zoe Nicholson)	All Wards	Key	Cabinet	23 Mar 2023	Open	Audit and Standards Committee	Report	Chief Finance Officer (Homira Javadi)  Ola Owolabi, Deputy Chief Finance Officer - Corporate Finance <a href="mailto:ola.owolabi@lewes-eastbourne.gov.uk">ola.owolabi@lewes-eastbourne.gov.uk</a>  Mark Walker, Head of Financial Planning <a href="mailto:mark.walker@lewes-eastbourne.gov.uk">mark.walker@lewes-eastbourne.gov.uk</a>

## **Explanatory Note**

The Council is required to publish information about all key decisions at least 28 days in advance of the decision being taken.

This plan is a list of the decisions likely to be taken over the coming four months. The list is not exhaustive as not all decisions are known that far in advance. The Plan is updated and re-published monthly.

The forward plan shows details of key decisions intended to be taken by the Cabinet and Chief Officers under their delegated powers.

The plan shows:-

- the subject of the decisions
- what wards are affected
- the decision type
- who will make the decision
- when those decisions will be made
- expected exemption class (open, part exempt or fully exempt.)
- what the consultation arrangements are
- what documents relating to those decisions will be available
- who you can contact about the decision and how to obtain copies of those documents referred to in the plan

## **What is a key decision?**

"Key decisions" relate to a decision, which is likely:-

(1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area.

## What is budget and policy framework?

When a decision is marked as “budget and policy framework”, it requires the approval of Full Council.

## Confidential and exempt information

From time to time, the forward plan will indicate matters (or part thereof) which may need to be considered in private, during which time the press and public will be excluded. This is in accordance with the provisions of Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Any representations that such matters should not be considered in private should be sent to the contact officer.

Information given to the Council by a Government Department on terms which forbid its disclosure to the public, information which cannot be publicly disclosed by a Court Order and information, the disclosure of which is prohibited by an enactment are all legally defined as “Confidential Information” and must not be disclosed. All other local authority information which it is desired should not be disclosed has to be categorised under one or more of the following “Exempt Information” reasons (as given under Schedule 12A of the Local Government Act 1972) and subject to the public interest test.

Category	Condition No.
1. Information relating to any individual.	See conditions 9 and 10 below.
2. Information which is likely to reveal the identity of an individual.	See conditions 9 and 10 below.

<b>Category</b>	<b>Condition No.</b>
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	See conditions 8, 9, 10 and 12 below.
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	See conditions 9, 10, 11 and 12 below.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	See conditions 9 and 10 below.
6. Information which reveals that the authority proposes—  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.	See conditions 9, 10 and 12 below.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.	See conditions 9 and 10 below.

<b>Conditions</b>
<p>8. Information is not exempt information if it is required to be registered under:</p> <ul style="list-style-type: none"> <li>(a) the Companies Acts (as defined in section 2 of the Companies Act 2006;</li> <li>(b) the Friendly Societies Act 1974;</li> <li>(c) the Friendly Societies Act 1992;</li> <li>(d) the Industrial and Provident Societies Acts 1965 to 1978;</li> <li>(e) the Building Societies Act 1986; or</li> <li>(f) the Charities Act 1993.</li> </ul> <p>“Financial or business affairs” includes contemplated as well as past or current activities.</p>

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which: (a) falls within any of paragraphs 1 to 7 above; and (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
11. "Labour relations matter" means: (a) any of the matters specified in paragraphs (a) to (g) of section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 (matters which may be the subject of a trade dispute, within the meaning of that Act); or (b) any dispute about a matter falling within paragraph (a) above; and for the purposes of this definition the enactments mentioned in paragraph (a) above, with the necessary modifications, shall apply in relation to office-holders under the authority as they apply in relation to employees of the authority;  "Office-holder", in relation to the authority, means the holder of any paid office appointments to which are or may be made or confirmed by the authority or by any joint board on which the authority is represented or by any person who holds any such office or is an employee of the authority.  "Employee" means a person employed under a contract of service.
12. "The authority" is a reference to the council or a committee or sub-committee of the council or a joint committee of more than one council.

## Further information

The plan is available to view on our [Council website: http://www.lewes-eastbourne.gov.uk/councillors-committees-and-meetings/cabinet-and-committees/](http://www.lewes-eastbourne.gov.uk/councillors-committees-and-meetings/cabinet-and-committees/)

If you have any questions about the Forward Plan please contact Simon Russell, Head of Democratic Services, on (01323) 415021, or e-mail [simon.russell@lewes-eastbourne.gov.uk](mailto:simon.russell@lewes-eastbourne.gov.uk).